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September 1, 2022

ITEM #L-39

**THE CITY OF BRANDON  
FOR SALE BY TENDER**

The City of Brandon is interested in obtaining Bids for the following:

**Used Piano**

**Note:** Please feel free to forward this notice to anyone you think would be interested in this item. The item can be viewed in the main foyer of the Civic Administration Building (City Hall), 410 – 9<sup>th</sup> Street during normal business hours (8:30 a.m. to 5:00 p.m., Monday to Friday). Bidders are advised no technical assistance will be available while viewing the unit.

Pricing must be in Canadian Funds and will not be accepted unless submitted on the City of Brandon Bid Form. Total figures quoted must reflect the total price to be paid to the City of Brandon. Both (5%) G.S.T. and (7%) MB R.S.T. must be listed separately but must be included in the "Total Bid Price."

The highest or any Tender need not be accepted by the City of Brandon. The City shall have the right to evaluate competing bids in accordance with its own criteria for evaluation applied to the specific item or work being tendered, whether or not such criteria has been expressly related to the Tenderers. The City of Brandon reserves the right to award the Tender which it deems to be in the best interest of the City.

The City of Brandon will normally award contracts to the highest competent Bidder meeting the required specifications. However, the City retains the right to reject any or all Tenders.

The Bid Submission must be received by the method indicated below before 5:00:00 p.m. local Brandon time, **Friday, September 16, 2022** to be accepted as a bona fide Bid Submission.

Bid Submissions must be received by the City before the stipulated closing time. Late Bid Submissions will not be accepted.

The Bid Submission shall be submitted to the City by the following method:

**Via Online Bidding Platform (E-submission)**

One (1) copy of an electronic Bid Submission in .PDF format shall be submitted via the "Submit Online Bid" link for the associated Bid Opportunity on the City of Brandon Purchasing & Tenders website: <https://purchasing.brandon.ca>.

The City utilizes an online bidding platform where electronic Bid Submissions may be submitted until the closing time indicated herein for receipt of Quotations.

The procedure for submitting electronic Bid Submissions can be viewed on the City's Purchasing & Tenders website or by clicking [here](#). Failure to follow the procedure as indicated may result in a Bid Submission not being received. Any failure or delay in the transmission or storage of an electronic Bid Submission is the sole responsibility of the Bidder and not of the City.

The City will ONLY accept electronic Bid Submissions uploaded to the City's online bidding platform. Electronic Bid Submissions sent via e-mail will **not** be accepted. If a Bidder encounters issues uploading an electronic Bid Submission, contact the City's Procurement Services Department at 204-729-2251.

A Bid Submission will only be considered to have been submitted once it has been received by the City in the online bidding platform. The time the Bid Submission is received shall be determined by the City's server time, which is linked to National Institute of Standards & Technology time. Bidders are advised the time the electronic Bid Submission is received is based on when the Bid Submission is received by the City's server.

A confirmation webpage will display advising the Bid Submission was submitted successfully and a confirmation email will be sent. Bidders should not consider their Bid Submission to have been submitted if the confirmation webpage does not display and a confirmation email is not received.

Bid Submissions received via the online bidding platform are held securely and are inaccessible by Procurement Services staff until after the stipulated closing date and time.

**Mail, Courier, Hand Delivered, Facsimile or E-mail Submissions Are Not Accepted.**

Lindsay Loree, SCMP  
Procurement Manager  
CITY OF BRANDON

LL/kc

**For Sale by Tender City of Brandon Specifications  
Used Piano For Sale  
AS IS WHERE IS**

The City has made every effort to be as accurate in the description as possible; if there are errors or omissions they are not intentional. The City suggests and encourages interested Bidders to attend the viewing to see the item to satisfy their questions on the state of the item.

1. One (1) used Kurzweil Mark 5 Ensemble Grand
  - a. Includes bench and cover
  - b. Serial number 13201295

Pictures of the piano are available on the City of Brandon website: <https://purchasing.brandon.ca>.

The piano will be available for viewing in the main foyer of the Civic Administration Building (City Hall), 410 – 9<sup>th</sup> Street, during normal business hours (8:30 a.m. to 5:00 p.m., Monday to Friday). **For further information, please email [purchasing@brandon.ca](mailto:purchasing@brandon.ca).**

**The City has placed a reserve Bid on the above item. The City may sell for less than a reserve Bid if it is in the best interest of the City.**

**Once a Bid is placed with the City it shall remain binding and irrevocable for a period of thirty (30) days following the closing date. Once the award is made, the person or company bidding is bound to purchase that unit.**

City of Brandon GST# R1222256191  
City of Brandon MB RST# 243304-4

**These items are sold “as is, where is”.**

The successful Bidder must present payment in guaranteed funds (certified cheque, cash or debit) and sign a “Release of Responsibility” and a “Bill of Sale” as prepared by the City of Brandon, within seven (7) days of being notified of the award. An appointment must be made to pick up the vehicle/items and it is the successful Bidder’s responsibility to pay for all costs associated with the pick-up/ delivery of the vehicles/items.

FOR SALE BY TENDER: Item #L-39

**CLOSING DAY:** 5:00:00 pm local Brandon time, Friday, September 16, 2022

Email Address:

**One (1) Used Kurzweil Mark 5 Ensemble Grand**

If you are exempt from paying MB RST please state RST #: \_\_\_\_\_

I am authorized to bind the Corporation

\*This document must be witnessed to be compliant.